

# City of New Roads – Residential | Commercial Building Permit Instructions

Permit & Inspection Department  
211 West Main Street  
New Roads, LA 70760

## RESIDENTIAL PERMIT FEES WILL BE DETERMINED BY THE FOLLOWING

1. Total square footage of the structure.
2. Multiplied by \$82.00 or the current southern regional average cost to construct a house in a rural area as published by the National Home Builders Association, to determine the house value.
3. Multiplied by the average cost of construction permit fee of \$3.50.

**Example:** 2000 square foot home

2000 multiplied by \$82.00 = \$164,000.00 (cost of construction)

\$164,000.00 divided by 1000 (to calculate per thousand dollars) multiplied by \$3.50

(\$164,000.00 ÷ 1000 = 164 x \$3.50 = \$574.00 (permit fee)

4. Flood Plan Review Fee: \$45.00
5. Construction Plan Review Fee: \$75.00

## COMMERCIAL PERMIT FEES WILL BE DETERMINED BY THE FOLLOWING

1. \$5.50 per thousand for first \$3 million
2. \$3.00 per thousand for next \$2 million
3. \$1.00 per thousand for anything exceeding \$5 million
4. Flood Plan Review Fee: \$45.00
5. Construction Plan Review Fee: \$125.00 - \$350.00

# City of New Roads – Commercial Building Permit Application

Permit & Inspection Department  
211 West Main Street  
New Roads, LA 70760

## NOTICE TO CONTRACTORS

- Payments made by check or money order payable to the City of New Roads.
- All work must be readily accessible for inspection by the Building Official or authorized representative.
- This form does not allow deviations from permitting procedures, local ordinances, or adopted codes.

## PROJECT INFORMATION (Please Print)

Business Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Owner of Property: \_\_\_\_\_ Property Zoned.: \_\_\_\_\_

Address of Proposed Site: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

## CONTRACTOR INFORMATION (Please Print)

Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ License No.: \_\_\_\_\_

## COMMERCIAL PERMIT FEE SCHEDULE

Item	Unit	Amount
First \$3 million	\$5.00 per thousand	\$_____
Next \$2 million	\$3.00 per thousand	\$_____
Exceeding \$5 million	\$1.00 per thousand	\$_____
Flood Plan Review Fee	\$45.00	\$_____
Plan Review Fee	\$125.00 - \$350.00	\$_____
Total Permit Fee		\$_____

## CERTIFICATION

I, \_\_\_\_\_, certify that I am the authorized agent for the owner of the subject property. I have read and understand the above stipulations and agree to comply with all codes and regulations as set forth in the City of New Roads Code of Ordinances.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# City of New Roads – Electrical or Solar Panels Permit Application

Permit & Inspection Department  
211 West Main Street  
New Roads, LA 70760

## NOTICE TO CONTRACTORS

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- This form does not allow deviations from permitting procedures, local ordinances, or adopted codes.

## PROJECT INFORMATION (Please Print)

Owner of Property: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address of Proposed Site: \_\_\_\_\_

## CONTRACTOR INFORMATION (Please Print)

Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ License No.: \_\_\_\_\_

## PERMIT FEE SCHEDULE

Item	Permit Cost	Total Amount
0–1500 sq. ft.	\$180.00	\$_____
1501–2500 sq. ft.	\$225.00	\$_____
Over 2500 sq. ft.	\$280.00	\$_____
Electrical Upgrade Outside	\$50.00	\$_____
Reconnect Inspection Fee	\$25.00	\$_____
Remodeling	\$75.00	\$_____
Generator Installation	\$75.00	\$_____
Solar Panels	\$75.00	\$_____
Commercial 400-Amp Service	\$350.00 + \$25.00 per sub-panel	\$_____
Total Permit Fee		\$_____

## CERTIFICATION

I, \_\_\_\_\_, certify that I am the authorized agent for the owner of the subject property. I have read and understand the above stipulations and agree to comply with all codes and regulations as set forth in the City of New Roads Code of Ordinances.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# City of New Roads – Mechanical Permit Application

Permit & Inspection Department  
211 West Main Street  
New Roads, LA 70760

## NOTICE TO CONTRACTORS

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- This form does not allow deviations from permitting procedures, local ordinances, or adopted codes.

## PROJECT INFORMATION (Please Print)

Owner of Property: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address of Proposed Site: \_\_\_\_\_

## CONTRACTOR INFORMATION (Please Print)

Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ License No.: \_\_\_\_\_

## RESIDENTIAL PERMIT FEE SCHEDULE (New | Renovation | Addition | Townhouse)

Item	Quantity	Permit Cost	Total Amount
Per Component		\$30.00   component	\$
Per Register		\$2.00   register	\$
Complete Change Out		\$100.00   each	\$
<b>Existing Townhouse</b>			
Per Component		\$30.00   component	\$
<b>Total Permit Fee</b>			\$

## COMMERCIAL PERMIT FEE SCHEDULE ( New | Renovation | Addition | Townhouse)

Item	Quantity	Permit Cost	Total Amount
Minimum		\$100.00	\$
Per Ton		\$10.00   ton	\$
Per Register		\$5.00   register	\$
<b>Total Permit Fee</b>			\$

## CERTIFICATION

I, \_\_\_\_\_, certify that I am the authorized agent for the owner of the subject property. I have read and understand the above stipulations and agree to comply with all codes and regulations as set forth in the City of New Roads Code of Ordinances.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# City of New Roads – Plumbing Permit Application

Permit & Inspection Department  
211 West Main Street  
New Roads, LA 70760

## NOTICE TO CONTRACTORS

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- All work must be readily accessible for inspection by the Building Official or authorized representative.
- This form does not allow deviations from permitting procedures, local ordinances, or adopted codes.

## PROJECT INFORMATION (Please Print)

Owner of Property: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address of Proposed Site: \_\_\_\_\_

## CONTRACTOR INFORMATION (Please Print)

Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ License No.: \_\_\_\_\_

## PERMIT FEE SCHEDULE

Qty.	Item	Cost (Each)	Total	Qty.	Item	Cost (Each)	Total
	Bathtub	\$6.00	\$		Bidet	\$6.00	\$
	HW Heater	\$6.00	\$		Roof Drain	\$6.00	\$
	Lavatory	\$6.00	\$		Receptor	\$6.00	\$
	Shower   Bathtub	\$6.00	\$		Sprinkler Heads ≤ 20	\$15.00	\$
	Kitchen Sink	\$6.00	\$		Sprinkler Heads 20-100	\$25.00	\$
	Water Closet	\$6.00	\$		Sprinkler Heads ≥ 100	\$50.00	\$
	Washing Machine	\$6.00	\$		Standpipes	\$25.00	\$
	A/C Drain	\$6.00	\$		Sewer Tie-In	\$6.00	\$
	Gas Outlet	\$6.00	\$		Urinal	\$6.00	\$
	Dishwasher	\$6.00	\$		Garbage Disposal	\$6.00	\$
	Floor Drain	\$6.00	\$		Drinking Fountain	\$6.00	\$
	Service Sink	\$6.00	\$		Minimum Permit	\$75.00	\$
					<b>TOTAL PERMIT FEE</b>		\$

## CERTIFICATION

I, \_\_\_\_\_, certify that I am the authorized agent for the owner of the subject property. I have read and understand the above stipulations and agree to comply with all codes and regulations as set forth in the City of New Roads Code of Ordinances. Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Site Plan Review by the Planning Commission is required for:**

1. Construction of more than four residential units on a platted lot of record or construction or expansion or residential development that brings the total residential gross floor area to fifteen thousand square feet or more.
2. All non-residential construction or expansion resulting in over ten thousand square feet of gross floor area.
3. Creation of more than five thousand square feet of impervious coverage.
4. Any new development within an Overlay District, excluding single family residential dwellings.